

# 43<sup>rd</sup> Australian Association of Gerontology National Conference

*'Islands of Ageing': Building bridges for people, policy and practice*  
17 - 19 November 2010

Hotel Grand Chancellor, Hobart, Tasmania

## Poster Preparation Guidelines

### POSTER INSTRUCTIONS

1. Poster preparation – maximum size for posters is B1 size (707mm wide X 1000mm high) for **portrait** orientation only.
2. Display panels will be provided and the maximum number of displays per side is two. All panels are Velcro-friendly (**please bring your own means to attach your poster. Velcro dots (“hook”) work best**).
3. Panels will display your Poster ID number.
4. Please do not send posters to the Conference Managers – we do not have the means of handling them.
5. It is the responsibility of each poster presenter to ensure that they pack down their poster display within the official pack-down times.
6. The Conference Managers / Secretariat cannot store posters at the conclusion of the conference. It is therefore the responsibility of each poster presenter to take possession of their poster if they wish to retain it.

The presenting author for each poster is asked to be present during the assigned 'poster presentation' times to answer queries from delegates.

Poster Session times (for authors to be at poster display):

- Wednesday 12.30pm – 2.00pm
- Thursday 12.00pm – 1.30pm
- Friday 12.30pm to 1.30pm

The poster presentations will take place in the Mezzanine area of the Hotel Grand Chancellor, Hobart.

### SET-UP / PACK DOWN TIMES

You will be required to set-up your poster between 8.00am – 8.30am on Wednesday 17<sup>th</sup> November. Posters should remain on display for the duration of the conference and will need to be collected no later than 5.00pm on Friday 19<sup>th</sup> November.

Posters will be on display for the duration of the conference. If you are only attending part of the conference, please put up your poster when you arrive, and take it down when you leave.

### REGISTRATION

If you have not already registered for the conference, please do so by registering online at [www.aagconference.com](http://www.aagconference.com) or by completing and returning the hard copy of the registration form. Please be reminded that it is a condition of acceptance that all presenters must be registered delegates and have paid the conference registration fee. Due to late notification to presenters, the deadline for registration has been extended until **Friday 24<sup>th</sup> September 2010**. Please note that if your registration is not received by the deadline, your poster presentation will not be confirmed and your abstract will not be published in the abstract supplement to the Australasian Journal on Ageing (AJAG).

Poster presenters are requested to check-in at the Registration Desk on arrival at the conference venue. The Desk will be located in the foyer (level one) at the Hotel Grand Chancellor, Hobart.

### **ABSTRACTS**

Abstracts for poster presentations will again be included in a supplement to the Australasian Journal on Ageing (AJAG). To be included in this publication, your registration must be received no later than 5pm on **Friday 24<sup>th</sup> September**. If your registration has not been received by this date, your abstract will not be published in the AJA Supplement.

### **PRIZES**

A major cash prize will be offered for the best poster presentation.

If you have any queries please do not hesitate to contact the Conference Managers.

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